

Vejledning til ansøgning af Storbritanniens turistvisum "ETA"

I kan med fordel finde jeres pas frem til denne ansøgning

<u>Bemærk</u> at teksten I ser på billederne er eksempler. Vi skal bede jer indsætte jeres egne oplysninger.

* Denne guide er vejledende. Det skal understreges at det til enhver tid er den rejsendes eget ansvar at oplysningerne er korrekt angivet.



I kan søge på en computer ved at benytte følgende link: <u>https://apply-for-an-eta.homeoffice.gov.uk/apply/electronic-travel-authorisation/how-to-apply</u>

Eller I kan søge via den officielle App ved at scanne følgende QR kode (Gå til side 22 for guide hertil):





Guide til ansøgning via Computer:

I kan med fordel have sørget for at gemme et portrætfoto af jeres ansigt samt et billede af den laminerede side i jeres pas på forhånd på computeren. Disse skal uploades i forbindelse med ansøgningen.

Bemærk! Hele visumansøgning skal udfyldes med det samme. I kan ikke gemme det, I har udfyldt og fortsætte senere. Det udfyldte bliver slettet, hvis siden står stille i mere end 20 minutter og I vil skulle starte forfra.

Når I er klar, klik "Continue"

How to apply

1. Take or upload a photo of the passport you will use to travel to the UK.

- 2. Scan your face with your device, if it has a camera. Children aged 9 and under will not be asked to scan their face.
- 3. Take or upload a photo of yourself.
- 4. Answer some questions about yourself.
- 5. Pay for your application.



Before you apply

You will need to complete your application in one go - you cannot save your progress.

If you do not do anything for 20 minutes, the service will time out. Your answers will be deleted and you will need to start again.

By applying, you agree to the <u>Electronic Travel Authorisation (ETA) privacy</u> notice.



Indsæt den mail I ønsker at benytte til visumansøgningen



What email address do you want to use to receive your ETA decision?

We will send a security code to this email address to check you can use it.



Cancel application



I vil modtage en sikkerhedskode på den oplyste mail, som skal indsættes i boksen. Vær opmærksomme på, at denne kun er gældende i 10 minutter.

| 🕼 GOV.UK | Apply for an ETA to come to the UK | |
|--|--|---|
| Beta This is a new service - your <u>feedback</u> will help us improve it. | | GOV.UK |
| < Back | | |
| Check your email | | You requested a security code. |
| We have sent a 6 digit security coo | de to: | is your security code |
| Change You need to use this code within 10 | 0 minutes or it will expire. | Your code expires in 10 minutes. You can only use it once |
| If you have not received a security correct and you have checked you | code, make sure the email address is r spam folder. | UK Visas and Immigration |
| Security code | | |
| | | |
| Continue | | Do not reply to this email. This is an automated message. |
| Cancel application | | |
| Resend security code | | |



I skal nu vedhæfte et billede af den laminerede side i jeres pas. Følgende krav skal opfyldes:

- Alle 4 hjørner skal være synlige
- Koden i bunden af passet
- Skal være tydeligt og ikke sløret billede
- Ingen genskin fra lys må være på billedet

Upload or take a photo of your passport

You need to provide a photo of the passport you will use to travel to the UK. Your ETA will be linked to this passport.

Photo requirements

You must provide a photo of your physical passport. Your application may be rejected if you upload or take a photo of a digital passport.

The photo or scan must show:

- all 4 corners of the personal details page
- your personal details
- the photo of you
- the machine-readable zone (MRZ)

The MRZ is 2 or 3 lines of letters, symbols and numbers, at the bottom of the personal details page on your passport.



The photo or scan must be:

• clear and in focus

Clear and in focus

• without glare or reflections



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Upload or take a photo of your passport

You will be able to check if your photo meets our requirements on the next page.

The photo must be:

- unaltered by effects or filters
- original, not a screenshot or photocopy
- of a physical passport, not a digital passport
- in colour
- horizontal (landscape)
- a jpg or jpeg file

Upload or take a photo

Choose file No file chosen



Cancel application

Klik på "Choose File" for at vælge billedet, I har gemt på computeren.



Hvis filen lever op til alle krav, vil siden se således ud:

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|------------------------------|--|
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| Back | |

Your photo meets the requirements

If your ETA is granted, you will need to travel to the UK using this passport.





Tjek at alle indhentede oplysninger fra passet er korrekte. Hvis noget er skrevet forkert, klik på "Change" og ret til.

Specialtegn som Æ, Ø & Å vil muligvis blive ændret til international stavemåde. Dette er ikke en fejl, men blot måden det vil fremgå på i det engelske system.



hyphens

- apostrophes
- accents
- other special characters

Check your name matches the MRZ on your passport. It only has letters A to Z and spaces.

| Name | | Change |
|------------------|---------------|--------|
| Passport number | | Change |
| Expiry date | 1 1 | Change |
| Date of birth | | Change |
| Nationality | Denmark - DNK | Change |
| Country of issue | Denmark - DNK | Change |





I har nu følgende muligheder:

1: Søger I på en telefon eller en computer med et kamera, kan I tage et billede direkte via hjemmesiden med dette – Klik på "Continue"

2: Søger I på en computer uden camera, kan I istedet vedhæfte et gemt billede fra computeren – Klik på "Skip this step"

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|--|--|
| Beta This is a new service - your fe | eedback will help us to improve it. |
| < Back | |
| Scan your face | |
| Next, we will use the camera on | your device to check you are a real person. |
| You can <u>skip this step</u> if you do i | not have a camera on this device. |
| If you are applying for so | omeone else |
| If you are applying for someone | else, you need to scan their face - not yours. |
| If they are not with you, you can application. | skip this step. This will not affect their ETA |
| Continue Cancel applicatio | <u>n</u> |
| | |



Vælger I "Skip this step", vil I blive bedt om at uploade et billede med følgende krav:

- Lys baggrund
- Ingen objekter i baggrunden •
- Hoved, skulder og øvre bryst skal være synlig
- Ingen skygger, lyset skal falde direkte på ansigtet ٠

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Provide a photo of yourself

We need a photo of your face to confirm your identity.

Make sure you have:

- · a plain light background
- · no objects or people behind you
- your head, shoulders and upper body must be visible





Plain light-coloured background

X Object in background



even lighting

• no shadows or glare on your face or behind you



X Shadow behind head

More about the photo requirements



Even lighting and no shadow



Klik på "Choose File" for at vælge billedet, I har gemt på computeren.

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Upload or take a photo of yourself

The photo must be:

- different to the one in your passport
- recently taken (no more than 3 months old)
- vertical (portrait)
- a jpg or jpeg file

You must not:

- upload a photo of another photo
- use any effects or filters

Upload or take a photo

Choose file LB.jpg





Check your photo

Our automated checks suggest your photo does not meet the requirements

Make sure:

Tjek at billedet lever op til kravene og vælg

"Yes, I want to use this photo", hvis I godkender

billedet

- you are not too close or far away from the camera
- your head, shoulders and upper body are in the photo
- your facial features are clearly visible

We recommend taking a new photo as this one may be rejected.

If you want to use this photo

You can still use this photo if you:

- have a medical or religious reason why it does not meet our requirements
- think the results of our automated checks are not correct

The photo you submit is your responsibility. We may reject your ETA application if the photo does not meet our requirements.

Do you want to use this photo?



Yes, I want to use this photo



Continue <u>Cancel application</u>

The photo you uploaded



Apply for an ETA to come to the UK

I bliver nu spurgt, om I har et telefonnummer. Hvis ja, skal I oplyse dette – Husk 0045 foran, hvis det er et dansk nummer.

GOV.UK GOV.UK Apply for an ETA to come to the UK Beta This is a new service - your feedback will help us improve it. Beta This is a new service - your feedback will help us improve it. < Back < Back Do you have a phone number? Do you have a phone number? (\bullet) Yes Yes What is your phone number? For international numbers include + and the country code. No For example +39133457090 Continue No **Cancel** application Continue Cancel application



< Back

Your home address

Provide the address where you live most of the time.

Address line 1

Oestergade 10a

Address line 2 (optional)

Address line 3 (optional)

Town or city

Randers

Postal code or zip code (optional)

8900

Country

Denmark

Continue

Skriv på følgende side jeres hjemmeadresse, by, postnummer og land



Er I statsborgere i andre lande end Danmark, skal I krydse af og notere det her

Do you have any other nationalities other than Denmark?

Include any nationalities you have had in the past.





Udfyld hér om I har et job. Hvis ja, hvilket? – Skriv gerne jobtitlen på engelsk, hvis muligt





Besvar de næste par spørgsmål. I skal gerne kunne svare nej til dem for at sikre en gnidningsfri ansøgningsproces.

< Back

Have you ever had a criminal conviction?

Include convictions from any country.

You do not need to tell us about convictions for activities that are legal in the UK, for example trade union membership or same-sex relationships.





Cancel application

< Back

Have you ever been involved in, or suspected of, any of the following?

- war crimes, genocide or crimes against humanity
- terrorism including support for, or membership of, terrorist groups
- supporting extremist groups or
- expressing extremist views





Dobbelttjek oplysningerne og ret til, hvis noget er ukorrekt

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Check your answers for

| Email | | Change |
|---|--|--------|
| Phone number | | Change |
| Home address | Oestergade 10a Randers 8900 Denmark | Change |
| Other nationalities | None | Change |
| Job | Travel Consultant | Change |
| Criminal convictions | None | Change |
| Involvement in war crimes, terrorism, extremism | No | Change |





Når I er klar til at betale, klik på "Continue to payment".

Siden kan ikke omregne beløbet til danske kroner, så I vil blive bedt om at betale i Euro.

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Declaration

By sending this application, you confirm that, to the best of your knowledge, the information you have given is correct.

If you have given any false information:

- your application can be refused
- you may be prosecuted
- you may be banned from the UK

If you are applying on behalf of someone else you must have confirmed with them that the application is complete and correct.

Continue to payment

Cancel application

< Back

Which country are you applying from?

This determines the currency that you will use to pay for your application.

Denmark



Cancel application

< Back

Your payment

Because you are applying from Denmark, you will need to pay for your application in euros (EUR). Choose a different country

Your application will cost euros.

This includes fees for currency conversion.

Continue to payment on Worldpay

Cancel application



Udfyld betalingsoplysningerne og I vil blive viderestillet til en bekræftelses side.

Når betalingen er gennemført, vil I modtage en bekræftelse pr. mail og kort derefter en afgørelse (op til 72 timer efter). Står der "Approved" er jeres visum godkendt. I skal ikke printe mailen ud med godkendelsen, den er registreret i deres system under jeres pasnummer.

worldpay

| Order summary | |
|---------------|---------------------|
| Reference: | ETAWEB0000001977893 |
| Description: | UK ETA application |
| Amount (EUR): | € |

| Buy with G Pay | |
|---|---|
| Payment details * Indicates a required field | |
| Card number * | Cardholder's name * |
| | |
| Expiry date * MM / YY | Security code 3 digits on the back of the card or 4 digits on the front of card |
| Cancel | Make Payment |

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Guide til ansøgning via mobilapp:

I vil til start få vist en oversigt over proceduren samt, hvad I skal have ved hånden i forbindelse med ansøgningen:

- Jeres gyldige pas
- Tilgang til jeres e-mail
- Betalingskort, Apple Pay eller Google Pay

OBS. I kan sagtens søge for andre på jeres telefon, men de skal være ved siden af jer under ansøgningsprocessen, da der skal tages portrætbillede af vedkommende.

Når I er klar til at ansøge, skal i klikke på "Continue".

Vær opmærksomme på, at I skal færdiggøre ansøgningen med det samme. I kan ikke gemme oplysningerne og gå videre på et senere tidspunkt. Er app'en inaktiv i mere end 30 minutter vil det indtastede vil her være tabt.

Visum koster ca. £10 og er gældende i 2 år eller til passets udløbsdato, hvis det udløber indenfor 2 år.

Når I har læst siderne med ansøgningsproces og privatlivspolitik, klikker I på de grønne knapper.

Apply for an ETA

An electronic travel authorisation (ETA) gives you permission to travel to the UK.

An ETA lasts for 2 years or until your passport expires, whichever is sooner.

You can travel to the UK as many times as you want in that time.

It costs E10 to apply.

Find out more about who can get an ETA and how to apply

Before you start

If you do not do anything for 30 minutes the app will timeout.

You will be warned when your session is about to expire and will be able to extend

Privacy and terms of use

Privacy notice

You can find out what information the Home Office collects from you and how it uses it in the ETA (Electronic Travel Authorisation) privacy notice.

ETA (Electronic Travel Authorisation) privacy notice

Cookies

- The app will:
- only hold your personal information until you close it or your session ends
- not hold any personal information elsewhere on your phone

I vil blive bedt om at indtaste jeres email og vil herpå modtage en engangskode, som skal skrives på følgende side.

Klik på "Continue"

Herefter indtaster I jeres telefonnummer.

Klik på "Continue"

Yes

I vil nu blive bedt/spurgt om følgende:

- Har jeres pas en biometrisk chip? (har jeres pas det anviste logo på forsiden?)
 - Klik "yes" hvis det har
 - Klik "no" hvis ikke
- Tag et billede af den laminerede side af dit pas
 - Giv tilladelse til at appen må bruge telefonens kamera
 - Alle 4 hjørner skal være synlige på billedet
 - Den lange kode nederst skal være synlig
 - Billedet skal være synligt
- Godkend herefter billedet
- Scan chippen i passet ved at lægge den øverste halvdel af telefonen ovenpå det lukkede pas med forsiden opad.
 - Vent til telefonen er færdig med at scanne og der står "Access Chip Completed"

Does your passport have a biometric chip?

08.22

< Back

Look for this symbol, usually on the cover of a passport.

No

Take a photo of your

passport

08.23 **...** ? ■:

Access the chip in your passport

You need to take a photo of the passport you will use to travel to the UK. Your ETA will be linked to this passport.

The photo must show:

- all 4 corners of the details page
- the machine-readable zone (MRZ)
- the photo of you

This is so we can check the information stored in your passport.

Close your passport and remove any cases you have on the phone or your passport before you continue.

Put the top of the phone halfway down your passport.

Scan your face with your phone's camera

08.23 11 2 Scan your face with your phone's camera Scan face completed Face scanned successfully. OK Next, we will use your phone's camera to check if you are a real person. Make sure you are in a well lit room and remove any face coverings. If you are applying for someone else, you need to scan their face - not yours. Find out more

I skal nu "Scanne" jeres ansigt med telefonens kamera

- Sørg for at være i rum, der er lyst op
- I må ikke bære hovedbeklædning
- Søger I på vegne af en anden, er det deres ansigt, der skal scannes

Klik på "Scan face"

Next, we will use your phone's camera to check if you are a real person.

Make sure you are in a well lit room and remove any face coverings.

If you are applying for someone else, you need to scan their face - not yours.

Find out more

Take your photo

This is to confirm your identity.

requirements.

You might need to try a few times to take a photo that meets the

I skal nu også tage et portrætbillede med telefonen Følgende krav skal overholdes for at få et gyldigt billede:

- Lys baggrund, evt. en hvid væg uden objekter bagved
- Hoved og skulder skal være synlige
- Lyset skal gerne komme forfra, der må ikke være skygger på ansigt eller bagved

Before you continue

Make sure you have:

· a plain light background, for example, a white wall

· no objects or people behind you

Plain light X Object in background background

Your head and shoulders must be visible.

Before you continue

- You also need:
- even lighting

· no shadows or glare on your face or behind you

Even lighting and X Shadow behind head no shadow

More about the photo requirements

Udfyld den søgendes hjemmeadresse samt nationaliteter, hvis flere end Danmark haves.

| 08.25 | .ul 🗢 🗖 | 08.26 | al 🗢 I |
|--|-----------------|---|--|
| | | < Back | |
| Home address | | Your nationa | lities |
| Provide the address where yo the time. | ou live most of | Scanned from your p Denmark - DNK | assport: |
| Address line 1 | | | |
| Address line 2 (optional) | | Add any other nation including any you hav | alities you have, /e had in the past. |
| Audress line 2 (optional) | | + Add another nation | ality |
| Address line 3 (optional) | | | |
| Town or city | | | |
| Postcode or zip code (optiona | al) | | |
| Gouatry | Y | | |
| Continue | | Cor | tinue |
| | | | |

Læs og besvar følgende spørgsmål. I skal gerne kunne svare "no" til alle for at sikre en gnidningsfri visumproces

Have you ever had a criminal conviction?

Include convictions from any country.

You do not need to tell us about convictions for activities that are legal in the UK, for example trade union membership or same-sex relationships.

Yes

No

Have you ever been involved in, or suspected of, any of the following?

- war crimes, genocide or crimes against humanity
- terrorism including support for, or membership of, terrorist groups
- supporting extremist groups or expressing extremist views

Yes

No

••••

Tjek at alle oplysninger er korrekte og ret på "change", hvis noget er forkert

| 08.27 | ul 🗢 💷 | 08.27 | ul 🗟 🛛 |
|---|--|---|--------|
| Check your ans | wers | Home address | Change |
| Check your answe you continue. You change your answ | ers carefully before will not be able to ers after you cation | | |
| ETA application for | | Other Nationalities Denmark - DNK | Change |
| Email | | dof | Change |
| Phone number | Change | Criminal convictions None | Change |
| Home address | Change | Involvement in war crimes, terrorism, extremism No | Change |
| Contin | | Continue | |

Godkend følgende og noter hvilket land du søger fra. Dette afgør valutaen, der betales med.

I vil nu blive ført til en betalingsside. Når betalingen er gennemført, vil I modtage en bekræftelse pr. mail og kort derefter en afgørelse (op til 72 timer efter). Står der "Approved" er jeres visum godkendt. I skal ikke printe mailen ud med godkendelsen, den er registreret i deres system under jeres pasnummer.

| 08.27 | al 🗢 🔳 | 08.28 | al 🗢 🔳 |
|---|---|----------------------|----------------|
| 🗸 Back | : | | 4 |
| Your payment | | Enter payme | nt details |
| Because you are applyir you will need to pay for y euros (EUR). | ng from Denmark, your application in | Total amount EUR) | |
| Your application will cos | t | Buy wit | h ⊈ Pay |
| This includes fees for cu | rrency conversion. | | DR |
| Choose a different coun | try | Payb | y card |
| | | | |

